

Council Meeting Avoca City Council, May 21, 2024

Mayor Tom Bruck called the meeting to order at 5:30 PM on Zoom with Deb Calhoon, William Dea, Drew Becker, Diane Stamp and Robert McCarthy present. The meeting was changed to Zoom per Iowa Code 21.8 due to the severe weather warnings that were in place. Motion by Dea, seconded by McCarthy to approve the agenda. Motion carried 5-0.

Motion by McCarthy, seconded by Becker to approve the consent agenda consisting of:

- Minutes: April 3<sup>rd</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, and 30<sup>th</sup>.
- Cigarette Permits: Freds Tavern, Casey's #2835, Superiormart Avoca, Avoca Foodland
- Liquor License renewal: Pottawattamie County Fair
- Liquor License-temporary: xchange, LLC – 401 W High St
- Block Party Application: 401 W High St
- Existing Home Incentives: 103 W Lyon St – Galen and Deborah Pleskac, 116 E Lyon St – Dean and Jolene Henning, 210 N Elm St – Kylynn Heilig

Motion carried 5-0.

Motion by Dea, seconded by Calhoon to open the public hearing for the FY 2024 Budget Amendment #2 at 5:30 PM. Motion carried 5-0. Mayor asked if there were any oral or written comments at city hall. The clerk stated no. The clerk proceeded to give the council an update on the amendment and year end transfers. Mayor then asked for public comment, none.

Motion by Stamp, seconded by Dea to close the public hearing at 5:39 PM. Motion carried 5-0.

Council approves FY 2024 Budget Amendment #2. Motion by McCarthy, seconded by Dea to approve RESOLUTION 24-0521-01: FISCAL YEAR 2024 BUDGET AMENDMENT #2. On a roll call: AYES: 5, NAYS: 0.

The council is paying off a bond early. Motion by Becker, seconded by Stamp to approve RESOLUTION 24-0521-02: RESOLUTION AUTHORIZING EARLY REDEMPTION OF ALL OUTSTANDING PRINCIPAL OF AND INTEREST ON THE CITY'S GENERAL OBLIGATION NOTE, DATED NOVEMBER 30, 2015. On a roll call: AYES: 5, NAYS: 0.

Motion by McCarthy, seconded by Calhoon to open the public hearing for the Urban Renewal Loan Agreement at 5:41 PM. Motion carried 5-0. Mayor asked if there were any oral or written comments at city hall. The clerk stated no. The council had no comments. Mayor asked if there is any public comment, none.

Motion by Dea, seconded by Becker to close the public hearing at 5:42 PM. Motion carried 5-0.

The City approved bonding authorization in accordance with the City's urban renewal plan. Motion by McCarthy, seconded by Becker to approve RESOLUTION 24-0521-03: RESOLUTION TAKING ADDITIONAL ACTION ON PROPOSALS TO ENTER INTO GENERAL OBLIGATION URBAN RENEWAL LOAN AGREEMENT. On a roll call: AYES: 5, NAYS: 0.

The council is asking for bonding authority for the Community Center. Motion by Becker, seconded by Stamp to approve RESOLUTION 24-0521-04: RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING ON PROPOSAL TO ENTER INTO A GENERAL OBLIGATION URBAN RENEWAL LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER. On a roll call: AYES: 5, NAYS: 0.

The council has decided on an architectural firm for the fire station with the approval of the fire station building committee. Motion by Calhoon, seconded by Becker to approve RESOLUTION 24-0521-05: APPROVING SERVICE AGREEMENT WITH SHORT ELLIOT HENDRICKSON INC. FOR ARCHITECTURAL SERVICES RELATED TO THE FIRE STATION/POLICE STATION PROJECT. On a roll call: AYES: 5, NAYS: 0.

The 106 N Elm St building we have purchased and take ownership of as of June 1<sup>st</sup>, the previous owner would like to extend his time for a couple of months due to construction. The council is willing to extend for two months with them paying rent at the rate they were charging their tenants, and our design team is allowed access to the building when necessary. The City Administrator is to work these terms out with them.

The grates at the aquatic center need replacement. Motion by McCarthy, seconded by Dea to approve the ACCO quote to replace said grates. Motion carried 5-0.

Chief Heiny will email the police report this month.

EMS personnel Jess Tooley presented the council with our monthly run reports and stated calls are up.

The librarian, Sabrian Lewis gave a report to the council as well.

City Administrator comments: Tentative starting date for the Elm St project is June 1<sup>st</sup>, Pool opening is on track for Memorial Day, valve exercising will start Memorial weekend, Tipper carts should start arriving May 24<sup>th</sup> – 6% of residents have opted in for the 65-gallon cart while the remainder will receive the standard 95-gallon tipper carts.

Council comments:

Deb Calhoon: asked if we had enough pool employees.

Bob McCarthy:

Diane Stamp: Asked if a tornado shelter can be looked at in the feasibility study for the fire station project.

Public comment: Darlene Eggars – concerns on the tipper carts

Motion by McCarthy, seconded by Dea to close the open session and go into closed session pursuant to Iowa Code 21.5(1)(i) – to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session at 6:26 PM. (in writing from Mike Petersen requesting a closed session) Motion carried 5-0.

Motion by Calhoon, seconded by McCarthy to re-open the open session at 7:01 PM. Motion carried 5-0.

Motion by McCarthy, seconded by Calhoon to approve RESOLUTION 24-0521-06: RESOLUTION AUTHORIZING PAYMENT AND AMENDING SALARY – MIKE PETERSEN. On a roll call: AYES: 5, NAYS: 0.

City Administrator requested authorization to continue using the services of Lynch Dallas P.C. for matters primarily related to personnel and employment procedures. Motion by Calhoon, seconded by McCarthy to approve the continuity of the service contract with Lynch Dallas, P.C.. Motion carried 5-0.

Motion by McCarthy, seconded by Becker to adjourn at 7:06 PM. Motion carried 5-0.

04-01-24 THRU 04-30-24	CLAIMS	AMOUNT
AFLAC	VOL INS	\$98.64
	DIESEL/GAS/TOP	
AGRILAND FS INC	DRESSING/CHALK	\$4,197.73
AMBASSADOR	EXISTING HOME INCENTIVE	\$5,000.00
AV BUILDING	MISC ITEMS	\$201.82
AV FOOD LAND	MISC ITEMS	\$94.55
AV MUNICIPAL UTILITIES	WATER BILL	\$37.06
BADGER METER, INC.	HOSTING/ANNUAL LICENSE	\$413.16
BEELNER'S SERV	IRRIGATION RPR	\$3,719.25
BLAIR ABSTRACT & TITLE	EXISTING HOME INCENTIVE	\$5,000.00
BOMGAARS	MISC ITEMS	\$201.55
CB - WATER WORK	WATER TESTS	\$50.00
CENTER POINT	BOOKS	\$30.71
	SUMMER READING PROGRAM-	
CITY OF AVOCA	POOL	\$260.00
CLAIRE PETERSEN	REFUND	\$220.00
COACHING SYSTEMS LLC	TRAINING	\$1,456.00
COMPUTER SYSTEMS, INC.	OFFICE 365	\$49.50
COUNCIL BLUFFS TITLE	EXISTING HOME INCENTIVE	\$5,000.00
D & K PRODUCTS	SEED	\$1,636.80
DANKO	MISC GEAR/SUPPLIES	\$4,036.38
DELTA DENTAL	DENTAL PAYABLE	\$180.50
DEMCO	SUPPLIES	\$139.18
DOLLAR GENERAL	CLEANING SUPPLIES	\$31.99
ECHO GROUP	LIGHT	\$6.00
EDS LAWN EQUIPMENT	BLADES	\$300.00
FOLLETT	YEARLY SUBSCRIPTION	\$1,419.18
FOREUP	YRLY SOFTWARE FEE	\$1,383.37
GUARDIAN	LIFE/STD/LTD/AD&D	\$540.50
HANSON ATTYS	LEGAL SVC	\$1,489.50
HARLAN NEWSPAPERS	PUBLICATIONS	\$301.90
HEINY JAY	SERVICE FEES	\$105.00
HOLTZ SERVICE	FUEL ADDITIVE	\$502.63
I C A P	APRIL 24 RENEWAL	\$112,947.00
I P E R S	IPERS	\$7,319.66
I R S	FED/FICA TAX	\$11,521.97
IA ASSN OF MU	24-25 DUES	\$811.00
IA ONE CALL	FEB 24 ONE CALLS	\$30.70
IA TREASURER	EXCISE TAX/SALES TAX	\$5,375.47
IA WORK DEVELOP	UNEMPLOYMENT	\$667.11
ICMA	ICMA DUES	\$416.00
INGRAM BOOK	BOOKS	\$159.36

IOWA PRISON IND	RECEIPT BOOK	\$127.00
J & M DISPLAYS	FIREWORKS	\$6,500.00
JENNIE ED	EMS SUPPLIES	\$65.45
JOURNAL-HERALD	PUBLICATIONS	\$697.96
KIESEL GALE	HEALTH PAYABLE	\$70.22
MARNE ELK HORN	PHONE/INTERNET/CABLE	\$757.90
MATT PARROTT	UT BILLS	\$968.52
MCCARTHY TRENCH	RISER VALVES/WTR TOWER	\$1,011.10
METERING & TECHNOLOGY	CELLULAR ENDPOINTS	\$18,360.42
MICHAEL TODD	POSTS	\$347.12
MICHAELE STANLEY	REFUND	\$180.00
MIDAMER ENERGY	UTILITY BILL	\$4,035.15
MIDWEST FIRE SERVICE	FIRE SYSTEM CHECK	\$181.00
MIDWEST GLASS & GLAZING	SEAL WINDOWS	\$400.00
MIDWEST LABS	TESTING	\$105.78
NAPPA	BACKHOE PARTS	\$122.54
NISHNA VALLEY PEST CONTRL	PEST CONTROL	\$130.00
OLESEN CHEVY	TIRE MOUNT/BALANCE	\$25.00
PETTY CASH	LIBRARY PETTY CASH	\$148.09
POTT CO SHERIFF	OCT 23/JAN 24/APRIL 24	\$15,913.50
R & S WASTE	TRASH/COLLECTION	\$11,583.38
REGIONAL WATER	MAR 24 USUAGE	\$17,169.42
SHELBY CO SOLID	TRASH	\$46.75
STRYKER	COT	\$31,541.05
SUPPLYWORKS	SUPPLIES	\$900.30
THE FLOUR MILL	FEE'S FOR CREDIT CARD SVC	\$1,024.20
THE FRANKS DESIGN GROUP	PHASE 1 FEES	\$8,959.36
TITAN MACHINERY (AVOCA)	OIL	\$73.50
TREASURER OF STATE	STATE TAX	\$1,643.74
TROUT TYLER	IMMI CONF REIMBURSEMENTS	\$299.88
TRUCK CENTER CO - CB	SVC #1164	\$2,763.72
TURFWERKS	SVC PLAN YR 3	\$3,550.00
U S POST OFFICE	POSTAGE	\$455.27
US BANK	MISC ITEMS	\$2,456.17
VERIZON WIRELESS	CELL PHONE	\$491.46
VSP	VISION	\$202.07
WELLMARK	HEALTH	\$15,061.59
WELLS FARGO-COPIER LEASE	COPIER LEASE	\$513.14
DEPOSIT REFUNDS	REFUND DATE 04/30/2024	\$175.35
PAYROLL CHECKS	PAYROLL CHECKS ON 04/03/2024	\$16,407.17
PAYROLL CHECKS	PAYROLL CHECKS ON 04/17/2024	\$18,720.39
	CLAIMS TOTAL	\$361,535.83

GENERAL FUND	\$233,825.58
GOLF COURSE FUND	\$19,854.23
AQUATIC CENTER FUND	\$1,222.87
ROAD USE TAX FUND	\$6,809.32
EMPLOYEE BENEFITS FUND	\$10,086.63
LIBRARY TRUST FUND	\$419.36
DEBT SERVICE FUND	\$503.39
CAP PROJ - COMM CENTER FUND	\$9,409.36
URBAN RENEWAL CAP PROJ FUND	\$15,542.16
WATER FUND	\$50,387.97
SEWER FUND	\$11,041.90
STORM WATER FUND	\$2,433.06

04-01-24 THRU 04-30-24	REVENUE
GENERAL TOTAL	\$307,883.71
GOLF COURSE TOTAL	\$30,970.86
AQUATIC CENTER TOTAL	\$1,660.00
ROAD USE TAX TOTAL	\$23,862.70
EMPLOYEE BENEFITS TOTAL	\$75,303.69
EMERGENCY FUND TOTAL	\$6,866.97
LOCAL OPTION TAX TOTAL	\$25,388.28
TIF - URBAN RENEWAL #1 TOTAL	\$14,925.28
LIBRARY TRUST TOTAL	\$70.00
DEBT SERVICE TOTAL	\$57,817.84
CAP RESERVE TOTAL	\$0.00
CAPITAL - MISC GOLF TOTAL	\$3,624.97
CAP PROJ - COMM CENTER TOTAL	\$7,149.94
PERPETUAL CARE TOTAL	\$122.00
WATER TOTAL	\$69,342.90
WATER SINKING FUND TOTAL	\$10,230.20
SEWER TOTAL	\$37,068.80
SEWER SINKING FUND TOTAL	\$8,234.25
STORM WATER TOTAL	\$8,106.72
STORM WATER SINKING FUND	
TOTAL	\$2,307.92
TOTAL REVENUE	\$690,937.03

ATTEST:

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Teresa M Hoepner, City Clerk